

# YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY, FARIDABAD

## MINUTES

**MINUTES OF THE 7<sup>TH</sup> MEETING OF ACADEMIC COUNCIL HELD ON 22.05.2013 AT 11.00 A.M. IN THE MULTI-MEDIA CENTRE, YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY, FARIDABAD.**

**Present :-**

1. Hon'ble Vice-Chancellor, : Chairman  
YMCA University of Science & Technology,  
Faridabad
2. The Director General, : Ex-Officio Member  
Technical Education Haryana,  
Bays 7-12, Sector-4, Panchkula (Haryana)
3. The Registrar, : Ex-Officio Member  
YMCA University of Science & Technology,  
Faridabad.
4. The Dean, Faculty of Engineering & Technology, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad
5. The Dean, Faculty of Management Studies, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad
6. The Dean, Faculty of Humanities & Science, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad
7. The Controller of Finance, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad
8. The Controller of Examination, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad
9. The Librarian, : Ex-Officio Member  
YMCA University of Science & Technology, Faridabad

- 10.** Dr. J.P. Gupta, : Member  
Vice-Chancellor, Sharda University  
Greater Noida (UP)
- 11.** Dr. Moinuddin, : Member  
Pro-Vice-Chancellor, Delhi Technology University,  
Bawana Road, Delhi.
- 12.** Sh. Raj Bhatia, : Member  
President-MOB (YMVAUST) & Chairman,  
M/s Bonny Polymer Pvt. Ltd, Plot No-37-P,  
Sector-6, Faridabad
- 13.** Prof. Sh. K.D. Gupta, : Member  
Professor in Mech. Engg.  
Deenbandhu Chhotu Ram University of Science & Technology,  
Murthal, (Sonapat)
- 14.** Prof. R.C. Nautyal, : Member  
Prof. in Maths, DCR University of Science & Technology,  
Murthal (Sonapat)
- 15.** Dr. Sandeep Grover, : Member  
Professor in Mech. Engg.  
(Engg. & Tech faculty)
- 16.** Dr. Rachna Aggarwal, : Member  
Associate Professor in MBA,  
(Management faculty)
- 17.** Dr. Anuradha Sharma, : Member  
Assistant Professor in Physics,  
(HAS faculty)
- 18.** Mrs. Poonam Singhal, : Member  
Associate Professor in Electrical Engg.,  
(Engg. & Tech. faculty)
- 19.** Dr. Manisha Goel, : Member  
Associate Professor in MBA,  
(Management faculty)
- 20.** Mrs. Neetu Gupta, : Member  
Assistant Professor in Maths,  
(HAS faculty)

21. Mrs. Divya Jyoti, : Member  
Assistant Professor in English  
(HAS faculty)
22. Mrs. Rupali Madan, : Member  
Assistant Professor in MBA,  
(Management faculty)
23. Dr. M.L. Aggarwal, : Special Invitee  
The Dean, Academic Affair,  
YMCA University of Science & Technology, Faridabad

At the outset, Lt. Gen. (Retd.) Karan Singh Yadava, Vice Chancellor of the University and Chairman of the Academic Council warmly welcomed the members and introduced them to all other members of the Academic Council. He also appreciated the interest shown by outside members who took pain to attend this meeting for the healthy discussion on the development of the University.

After deliberations on each item, the following decisions were taken:

**Item No. AC/07/01 : To Confirm the Minutes of 6<sup>th</sup> Meeting of the Academic Council held on 30.08.2012.**

The Academic Council Confirmed the Minutes of 6<sup>th</sup> Meeting of Academic Council held on 30/08/2012 circulated as vide letter no. YMCAUST/AC/06/3173-3181 dtd. 03/09/2012.

**Item No. AC/07/02: Action Taken on the Minutes of 6<sup>th</sup> Meeting of the Academic Council held on 30.08.2012.**

The action taken report, as contained in the Agenda was noted by the Academic Council.

**Item No. AC/07/03: Starting of Community College in YMCAUST on Pilot Basis.**

The Academic Council discussed in detail & approved the scheme and expenditure to start Community College of YMCA UST, as mentioned in **Annexure – ‘A’** of the agenda.

**Item No. AC/07/04: Remuneration for Various Duties During Admissions & Entrance Exams for Different Courses Conducted by YMCA UST Faridabad.**

The Academic Council approved the rates of remuneration of Entrance Test Examination placed as **Annexure-‘B’** of agenda except that the remuneration of Supdt. of Exam was enhanced to Rs.1,000/- per session instead of Rs.500/-.

**Item No. AC/07/05 : Starting of Admission in MCA-II<sup>nd</sup> Year Through Lateral Entry Scheme.**

Admission in MCA II<sup>nd</sup> year through Lateral Entry Scheme placed as **Annexure ‘C’** of agenda was approved by the Academic Council and the scheme will be effective from year 2013-14 onwards.

**Item No. AC/07/06 : Approval of the Minutes of the 3<sup>rd</sup> Meeting of Faculty (E&T) and 4<sup>th</sup> Meeting of Board of Faculty (HAS Deptt.).**

All the items of 3<sup>rd</sup> Meeting of Faculty (E & T) were approved except item FET/03/04. The following modifications were approved point-wise in Item FET/03/04 of Minutes of 3<sup>rd</sup> Meeting of Faculty (E&T) by Academic Council:-

- i. The Academic Council noted that at present odd and even semester re-appear exams are being conducted in December and May (both times). But now, all the students of all courses will be allowed to re-appear in exams scheme-wise only i.e. for odd semester subject exams, students will be allowed with odd semester exams and even semester subject exams, students will be allowed with even semester exams only. And this scheme will be applicable from 2013-14 Batch onwards.
- ii. The Academic Council decided that practice of grant of grace marks equal to 1% of the total external marks will be discontinued from the batch 2013-14 & a Moderation Committee will be constituted at the University level to review the marks, if needed.
- iii. The practice of allowing the students to improve their Sessional marks be discontinued from the session 2013-14.
- iv. The practice of giving special chance to the re-appear students after 8<sup>th</sup> semester is discontinued with immediate effect.
- v. The students who score less than 65% marks upto last semesters in any course of the University may be allowed to improve their percentage in any 4 subjects within one year, after passing out from the University.
- vi. Deleted.

All the Items of 4<sup>th</sup> meeting of faculty (HAS Deptt.) placed as **Annexure – ‘E’** were discussed and approved.

**Item No. AC/07/07: Vision & Mission Statement of University.**

After discussion, the item was approved in principle. Further, the members of the Academic Council suggested that the vision statement should be short and clear. So, the vision statement will be further improved by the Committee and will be placed before Hon'ble Vice – Chancellor for finalization.

**Item No. AC/07/08: Charging of Fee From Students Who Leave the University in 2<sup>nd</sup> or 3<sup>rd</sup> Semester of B.Tech. Course.**

The Item approved as proposed in AGENDA after detailed deliberation.

**Item No. AC/07/09: Attendance Requirement for GATE Scholarship.**

After detailed discussion by the Academic Council, it was approved that University Attendance rules for appearing in semester exams from time to time will be applicable for GATE Scholarship of M.Tech. students for the corresponding semesters. However, the load requirement remains same as mentioned in University M.Tech. Ordinance.

**Item No. AC/07/10: Approval of Ordinance on Programme and Procedure of Convocation.**

During discussion, members of the Academic Council suggested different improvement in ordinances and procedures of convocation and it was decided that a committee headed by Dr. Sandeep Grover, Chairman (ME) will incorporate these suggestions of different members and Hon'ble Vice-Chancellor was authorized by the Academic Council to approve the modified Ordinances on programme & procedure of convocation.

**Item No. AC/07/11: Modifications in Syllabi as per UGC Guidelines.**

After deliberations, it was suggested by the Academic Council that depending on availability of slot & faculty, various syllabi may be incorporated by the various departments as open elective subjects at the earliest.

**Item No. AC/07/12: Items Related to Examination Branch.**

**Regarding Items 12.1 & 12.2 of the AGENDA,** after discussion, these were approved by the Academic Council as proposed in the AGENDA.

**Regarding Item 12.3 of this AGENDA,** after discussion it was approved that the prior permission of the Chairman of the concerned department for not appearing in

any sessional test is essential for the students to be eligible for appearing in 3<sup>rd</sup> sessional exam alongwith the other conditions, as placed in the AGENDA.

**Regarding Item 12.4 of this AGENDA**, after discussion it was approved that every department of the University will maintain the consolidated attendance sheet duly signed by the concerned teacher of the subject for one year.

**And;** answer sheets of the sessional exams for each subject will be kept by the concerned teacher for a period of one year.

**And;** end-semester exam answer sheets will be handed over to COE after the answer sheet showing programme, in each semester. The COE will retain these answer sheets for a period of one year and, thereafter COE will retain three sample copies for each subject for a further period of two years.

**Item No. AC/07/13: The Following Items are Placed for Information of Academic Council.**

The members of the Council noted the achievements of the University & appreciated the achievement of University for receipt of a grant of Rs.2.27 crores for GATE Scholarships.

**Item No. AC/07/14 : Various Items of the minutes of meeting of FOMS ( Faculty of Management Studies) is placed as Annexure -K**

Various Items of the meeting of FOMS held on 10/05/2013 were approved as placed **Annexure 'K'** of the AGENDA by the Academic Council without any change.

**Item No. AC/07/15 : Any other Item / Items with the permission of the Chair.**

**Proposal to set up Industrial Consultancy Cell in the University:**

After deliberation Academic Council approved the proposal to set up Industrial Consultancy Cell in the University. Members of the Academic Council also felt that setting up of Industrial Consultancy Cell is very important to bring the University & the Industry close to each other for the better placement of students through campus interviews.

The meeting ended with a vote of thanks to the Chair.

**MEMBER SECRETARY**