



**YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY
FARIDABAD (HARYANA) - 121006**

**Minutes of 9th Meeting of the Academic Council of YMCA UST, Faridabad
held on 17.12.2015 at 11.00 am in Multimedia Centre of the University.**
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The following were present:-

1. (Prof.) Dr. Dinesh Kumar : Chairman
Vice-Chancellor,
YMCA University of Science & Technology,
Faridabad
2. Dr. Yashpal Singh, : Ex-Officio Member
(Nominee-DGTE, Haryana)
Bays 7-12, Sector-4, Panchkula (Haryana)
3. Dr. Tilak Raj, : Member/ Secretary
Registrar,
YMCA University of Science & Technology,
Faridabad
4. Dr. Sandeep Grover, : Ex-Officio Member
Dean, Faculty of Engineering & Technology,
YMCA University of Science & Technology, Faridabad
5. Dr. Raj Kumar, : Ex-Officio Member
Dean, Faculty of Humanities & Science,
YMCA University of Science & Technology, Faridabad
6. Sh. M.L. Virmani, : Ex-Officio Member
Controller of Finance,
YMCA University of Science & Technology, Faridabad
7. Dr. Rajesh Ahuja, : Ex-Officio Member
Controller of Examination,
YMCA University of Science & Technology, Faridabad
8. Dr. P.N. Bajpai, : Ex-Officio Member
Librarian,
YMCA University of Science & Technology, Faridabad
9. Prof. M.S. Punia, : Member
Professor,
BSP Govt. Medical College for Women, Sonipat

- 10.** Dr. Buta Singh, : Member
Dean Academics,
Punjab Technical University,
Kapurthala, Jalandhar.
- 11.** Sh. A.K. Agarwal, DGM (Retd.) : Member
Engineers India Ltd.
- 12.** Sh. Anil Bhardwaj, : Member
Director, Ministry of Corporate Affairs,
Government of India.
- 13.** Dr. M.L. Aggarwal, : Member
Professor in Mech. Engg.
(Engg. & Tech. Faculty), YMCAUST
- 14.** Dr. Rachna Aggarwal, : Member
Associate Professor in MBA,
(Management faculty), YMCAUST
- 15.** Dr. Munish Vashisht, : Member
Associate Professor,
(Engg. & Tech. Faculty), YMCAUST
- 16.** Dr. Manisha Goel, : Member
Associate Professor
(MBA Deptt.), YMCAUST
- 17.** Dr. Sonia, : Member
Assistant Professor,
(HAS Deptt.), YMCAUST
- 18.** Mrs. Jyoti, : Member
Assistant Professor (Math)
(HAS Deptt.), YMCAUST
- 19.** Sh. Dushyant Kumar Shukla, : Member
Assistant Professor
(Engg. & Tech. Faculty), YMCAUST
- 20.** Dr. Maneesha Garg, : Member
Assistant Professor
(HAS Deptt.), YMCAUST
- 21.** Mrs. Anushree Chauhan, : Member
Assistant Professor
(MBA Deptt.), YMCAUST
- 22.** Dr. Komal Bhatia, : Special Invitee
Prof. I/C Academic Affairs, YMCAUST

At the outset, Dr. Tilak Raj, Registrar & Member / Secretary of the Academic Council heartily welcomed the new Chairman of the Academic Council, Dr. Dinesh Kumar who joined this University on 4/11/2015 as Vice-Chancellor. Dr. Tilak Raj introduced the new Chairman of the Council to all other member of the Council.

Further, Dr. Sandeep Grover, Dean (FET) & Member of the Council also briefed about the new Chairman to the members of the Council.

The new Chairman, Dr. Dinesh Kumar who is also the Vice-Chancellor of the University warmly welcomed all members of the Academic Council and expressed his great desire towards growth and development of the University. He also appreciated the interest shown by outside members of the Council who took pain to attend this meeting for the healthy discussion on the development of the University.

After deliberations on each item, the following decisions were taken:

ITEM NO. AC/09/01: To Confirm the Minutes of 8th Meeting of the Academic Council held on 29/10/2014.

The minutes of the 8th meeting Academic Council held on 29/10/2014 were confirmed by the Council.

ITEM NO. AC/09/02: Action Taken on the Minutes of 8th Meeting of the Academic Council held on 29/10/2014.

All the original Agenda items related to item no.AC/09/02 were placed before the Academic Council in its 8th meeting held on 29/10/2014. As per the decisions taken by the Academic Council in its 8th meeting, actions were to be taken by the departments as well as by the committees, duly constituted by the competent authority.

After the healthy discussion, the item wise decisions taken by the Academic Council are given below:

Item No. AC/09/02 (Sr. No.1):

1. The members of the Academic Council seriously viewed that while writing a letter to the higher authorities of the Govt., permission should be sought from the competent authority of the University.
2. Further, the Council decided that before start of part – time Industrial Integrated 3 year MBA programme, the University will interact with the reputed industries to get MOU signed and explore the financial viability for this programme. It was also decided that for starting this course, AICTE & UGC norms should be followed. After that, the proposal will be placed in the next Academic Council Meeting.

Item No. AC/09/02 (Sr. No.2):

It was decided by the Council to start the English language lab. For this purpose, some softwares may be procured and collaboration with some reputed agencies may be done to improve the communication skills of the students. It was also decided that no separate posts have to be created for this purpose and it will be taught by the existing staff members. However, visiting / guest / ad-hoc faculty may be engaged as per requirement.

Item No. AC/09/02 (Sr. No.8):

The council approved the recommendation of the Committee for point no. c (as Annexure ____). The Council further approved the recommendation report of the committee for point no. d with the change that instead of 60% of the annual membership fee, it should be 100%. It should be extended to all supporting staff of the university.

Item No. AC/09/02 (Sr. No.10):

It was decided by the Council, that University will take up this matter with other universities to know the procedure of internal sliding adopted by them and will place before the Academic Council in the due course of time.

ITEM NO.AC/09/03: To approve the Minutes of the Meeting of Faculty of Management Studies.

1. The Academic Council took up the matter regarding the candidature of Dr. Navdeep Malhotra as a Ph D guide in Marketing & HR in MBA Department. After detailed discussion on this point, it was decided by the Council that Dr. Navdeep Malhotra can act as Co-Supervisor instead of Supervisor in Marketing and HR.

2. The Council took up the matter regarding increase in intake in MBA programme from 60 to 90 seats. After the detailed discussion, the Council in principle approved the increase of intake from 60 seats to 90 seats subject to the condition that the AICTE procedure should be followed for the same.
3. The Academic Council took the matter regarding increase in the fees of MBA programme. It was decided by the Council that the tuition fee may be increased by Rs.10,000/-. Now, the tuition fee will be charged as Rs.50,000/- instead of Rs.40,000/- from the students to be admitted during the session 2016-17 in MBA programme.
4. The Council took up the matter regarding start of undergraduate programme in Management (BBA). The Council approved this item in principle and desired that before start of this programme, the department should prepare the Detailed Project Report and submit the same to the competent authority of the University.
5. The Academic Council took up the matter regarding the consideration of Dr. Navdeep Malhotra (Professor, Mechanical Department) as a Joint Professor in Management Department. The Council did not approve this item.
6. The Council took up the matter **“regarding enrolled Ph D candidate are required to submit one assignment and one final report on Literature Review duly certify by concerned Supervisor (s). The presentation on the subject will be in presence of department faculty members. The subject will cover minimum 20 contact hours”** and approved the same.

ITEM NO.AC/09/04: To approve the Minutes of the Meeting of Faculty of HAS.

After the detailed discussion of Agenda note, the Council approved the following:

1. Increased intake from 30 seats to 45 seats M.Sc. (Physics) and M.Sc. (Maths) from the session 2016-17.
2. Starting of new courses of M.Sc. in Chemistry, Environmental Sciences and Mass Communication on regular basis from the session 2016-17. Further, the Council recommended that the matter regarding the creation of required number of teaching / non-teaching posts may be got approved from Executive Council in respect of these courses as per UGC norms.

3. Further, the Council approved the certificate courses in French & German languages w.e.f. 2016-17.

ITEM NO.AC/09/05: To approve the Minutes of Meeting of Faculty of Engineering & Technology.

The Academic Council approved the minutes of Faculty of Engineering & Technology meeting held on 26/05/2015. The Vice-Chancellor of the University was authorized to get the needful done regarding NAAC & NBA Accreditation of the University. The member of Council desired that scheme / syllabi to be aligned with the requirement of CBCS before implementation.

ITEMNO.AC/09/06:To apprise the House about the Result Analysis for the Semester Examination held in Dec. 2013 to May 2015.

Noted.

Further, the Council desired that the analysis of result should be placed before the Academic Council subject-wise and teacher-wise. For this purpose, a uniform format is to be prepared by the COE and to be sent to all departments for analysis of result from the next semester examinations.

ITEM NO.AC/09/07: To consider & approve the changes in exiting attendance rule.

The Council approved the point number II. The Council further approved the changes in attendance rule as under:

1. 75% Normal.
2. 10% deficiency can be condoned by the Chairperson / Dean concerned i.e. upto 65%.
3. Those students having below 65% attendance will be detained. Such cases are to be approved by the Hon'ble Vice-Chancellor on the recommendation of concerned Chairperson /Dean.

It was also decided to include marks of attendance in the sessional marks from the next semester. For this purpose, a proposal is to be submitted by the Prof. I/C Academic Affairs to the competent authority.

ITEM NO.AC/09/08: To Consider & Approve the adoption of Choice Based Credit System.

The Council approved that a Committee is to be constituted by Vice-Chancellor for Adoption and implementation of Choice Based Credit System in the University. COE will propose the said committee to the Vice-Chancellor.

ITEM NO.AC/09/09: To apprise the House about the Admission Status for the Session 2015-16 of UG & PG courses

Noted.

ITEM NO.AC/09/10: To apprise the House about the students who have qualified prestigious examinations.

The information regarding the students who qualified various prestigious examinations was noted by the members of Academic Council. Further, the Council desired that there should be a mechanism to keep the data updated by the departments through their sources and MOB representatives. Further, the Council also desired that the information regarding faculty achievements may be placed before the Academic Council. The data of faculty achievements are to be maintained by the concerned departments.

ITEM NO.AC/09/11: To Consider & Approve the Amendments in existing Ph.D Ordinance

After healthy discussion, the House approved the proposal regarding the amendments in the existing Ph D rules as proposed in the Agenda note with some amendments as follows:

In point number 2;

In point number 11 (xiv); the viva-voce examination of the candidate should be on **any working day** and Saturday in consultation with the examiner and supervisor. Notice for PhD viva must be issued **at least 7 working days in advance.**

In point no. 3;

Controller of Examination, Dean Academic Affairs & Dean (Research) may also be added in Research Degree Committee (RDC) and COE will act as Member Secretary of this Committee. Further, COE will issue notification of the candidates whose PhD degree is recommended by RDC within 7 working days of RDC meeting to all concerned.

In point no. 4;

The following proposal may be incorporated in the Ph D Ordinance instead of Section 11 point (iv) of the existing PhD Ordinance:

“The Board of Studies shall approve a panel of 10 specialists (examiners) of Professors rank either working or retired from Govt. / Govt. aided Institute / Govt. Universities / IITs / NITs/ Central R & D Organization / Govt. Departments in the relevant field, out of which 5 specialists (examiners) will be from local states (Haryana, Punjab, Rajasthan and NCR Delhi) and 5 from outside states. However, the examiner shall not be from University / Institute of the Supervisor / Candidate and will not be related to them. Member of BOS shall be avoided as an examiner / evaluator of the thesis. The BOS is free to include or change the names of the examiners.”

This will be applicable from the session 2016-17.

In point no. 5;

After detailed discussion, it was decided that as per existing Ph.D. rules section 10B, line no. 3 may be read as under :

“one research paper in any SCI journal and one research paper in a reputed journal in the form of acceptance letter or reprint”.

This will be applicable from the session 2016-17.

The House further approved, the following remuneration regarding Ph D programme :

(a) Remuneration for the PhD evaluation	: Rs.3,000/-
(b) Remuneration for the PhD viva voce	: Rs.2,000/-
(c) Remuneration for expert in pre-submission	: Rs.2,000/-

Further, it was also approved that COE will submit the performas related to PhD Evaluation and Final Report to the Vice-Chancellor for approval.

ITEM NO.AC/09/12: To consider and approve the amendments of Remuneration and TA / DA to the Experts for delivering expert lecturer.

After healthy discussion, the Council approved the remuneration of Rs.3,000/- per lecture by an expert from industry. The TA / DA will be paid to the expert from the industry at par with the Professor grade I as per Haryana Govt. rule.

ITEM NO.AC/09/13: To consider and approve the use of own car / taxi by faculty members while going to attend the conference / seminar / workshop / STC / FDP etc.

The Council approved that the faculty member while going to attend conference / seminar / workshop / STC / FDP should be paid as per entitlement under Haryana Govt. rules for the use of taxi / own car.

ITEM NO.AC/09/14: To apprise the House for introduction of Merit-cum-Means Scholarships by MOB (Alumni Association of YMCA University)

The member of the Academic Council thanked to MOB (Alumni Association of YMCA University) for this contribution. A letter will be sent to MOB office bearer.

ITEM NO.AC/09/15: To consider and approve the gazette of result for the examination held in December 2014 and May 2015.

The Council approved the gazette of result for the examination held in December 2014 and May 2015.

ITEM NO.AC/09/16: To introduce Certificate Courses in the University.

After detailed discussion, the House approved that some language / certificate courses for the duration upto 6 months must be introduced in the University in addition to the courses approved on the basis of recommendations of BOF (HAS) vide item no. AC/09/04.

ITEM NO.AC/09/17: To consider and approve the format of Degree to be awarded to the Ph D students.

The Academic Council discussed in detail the matter regarding the format of Degree alongwith allied certificate which is mandatory as per UGC norms to be awarded to the Ph D student. The Council authorized Vice-Chancellor to approve the degree and certificate formats to be submitted by COE. The same will be informed in next Academic Council Meeting.

The meeting ended with the vote of thanks to the Chair.

Sd/-

Dated: 1/2/16

**REGISTRAR &
MEMBER / SECRETARY**