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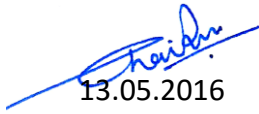
AGENDA

2nd Meeting of IQAC scheduled to be held on 13-05-2016 at 10.30 AM in the Board Room of the University.

2.1	To approve the minutes of 1 st meeting held on 22.12.2015. (Attached as Annexure: 1)
2.2	To appraise the members about the status of action taken on minutes of 1 st meeting:
I.	QCI Membership: University applied for the membership of Quality Council of India and subsequently received the annual membership ((Membership No. ORG/SCH/NR/230) for a period of one year starting from 01.01.2016 to 31.12.2016. (Attached as Annexure: 2)
II.	Workshop on ShodhGanga and Plagiarism: A one day workshop on "Awareness on ShodhGanga, Anti-Plagiarism and Research Ethics" was successfully conducted by Dr. Manisha Garg and her team under the aegis of IQAC on 09.02.2016. Around 90 participants attended the workshop.
III.	Lecture from Industry Persons: Departments have started the lecture series by Industry persons. (List of lectures is attached as Annexure: 3)
IV.	Expert Lecture on Objectives & Outcomes: Prof Sandeep Grover, Dean (FET) delivered expert talk on objective and outcomes to the faculty members of Electrical, Electronics and Mechanical Engineering Departments on 19.02.2016. Similar discussion session/expert talk was also conducted on 04.05.2016 for HAS and MBA departments on the request of Chairpersons. Guidance was provided about the development of vision, mission, objective and outcomes as a part of NAAC/ NBA accreditation preparation. (Attendance sheet attached as Annexure: 4)
V.	Setting up of IQAC Office: Setting up of IQAC office is in progress. Still space remains a problem.

	VI.	360° Feedback & Student feedback
		<p>a. All the departments have started taking feedback from their stakeholders i.e. Students Parents Alumni and Industry online and offline both.</p> <p>b. Classroom feedback of teachers from students is being practiced and a proforma for consolidated report have been prepared for the same.(Annexure: 5)</p> <p>c. Similarly, a proforma for consolidated report of academic audit has been developed. Each department has to submit both students' classroom feedback report and academic audit report to IQAC semester-wise and this has been included in academic calendar.(Annexure: 6)</p> <p>d. An Online grievance portal has also been developed by Computer Department and is available on the University website.</p>
2.3		To update members about the NAAC preparation:
		<p>A core team with inputs from notified committees and departments has put its efforts in preparing Self Study Report of the University for submission to National Assessment and Accreditation Council (NAAC). The University has already applied Online Letter of Intent (LOI) on 20.04.2016 and the SSR is uploaded on its website. 50 point Core/Desirable Indicator report format sent by NAAC has also been prepared and is being sent along with SSR hard copies to NAAC at Bangalore.</p> <p>(Filled LOI and Information on 50 point Core/Desirable Indicators is attached as Annexure: 7)</p>
2.4		To consider and approve Vision and Mission Statements of the Departments along with process.
		<p>In the first IQAC meeting, It was suggested to develop vision and mission of the departments. In this regard action has been taken and the most of the departments have developed or are in process of developing the same. The departments have been asked to get the vision and mission approved by competent authority along with sufficient documentation supporting the procedure followed and significant participation of stakeholders such as students, alumni, industry and staff.</p> <p>The Vision Mission statements are presented for approval.</p> <p>(Approved Vision and Mission of the departments received so far are attached as Annexure: 8)</p>
2.5		To consider and approve the format of Syllabus Booklet:
	I.	For Engineering Courses
	II.	For Non-Engineering Courses
		Format for Syllabus booklet is attached for consideration and approval (Annexure: 9)

2.6	To report Academic Result Analysis of various courses:
	<p>Information regarding the analysis of semester results has been sought from the departments to keep the record in the format developed for the same.</p> <p>(Common format and Result Analysis received so far is attached as Annexure: 10)</p>
2.7	To report performance of students in competitive examinations.
	<p>To keep the record of students who pass various competitive examinations such as GATE, CAT, NET, PSUs, Civil and Defence services etc., this practice has been started and information regarding the same has been sought from the departments.</p> <p>(Information received is attached as Annexure: 11)</p>
2.8	To consider and approve format for collection of API data
	<p>Standard Performa for collection of Category III data of API have been developed and circulated among Departments for comments. Format for the same is to be approved by competent authority.</p> <p>(Format is attached as Annexure: 12)</p>
2.9	To consider and approve format for collection of AQAR Data
	<p>Standard format for collection of AQAR information have been developed based on NAAC guidelines and will be shared with the departments and offices for biannual updation.</p> <p>(Format is attached as Annexure: 13)</p>
2.10	Any other item with the permission of Chair


 13.05.2016
 Dr Hari Om
 Director IQAC